

## MANISH DUBEY

### Branch Operation Manager | Logistics & Supply Chain Management

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#### Management Profile

Talented and motivated professional with 5+ years of experience in leading operations, logistics, and project management in supply chain management capacities. Strong strategic planner, analytical person, and effective team leader committed to engaging new avenues to empower teams to execute projects delivering results and supporting revenue generating objectives. Open and clear communicator at all levels with demonstrated vision, leadership, and supply chain operations expertise.

#### Core Strengths

- Logistic operations
- Outbound Logistics, Inbound logistics
- Logistics network analysis
- Transportation management
- Fleet management
- Leadership/communication skills
- Rate negotiations & Cost reduction
- Regulatory compliance
- Warehouse and fulfillment
- Logistics outsourcing

#### Key Qualities & personality

- Highly organized and dedicated towards the work.
- Excellent capacity to exercise initiative, accept challenges and apply creativity to
- Accomplish the assigned task.
- Good communication and interpersonal skills.
- Team Player with an ability to grasp new things quickly.
- Efficient in arriving at solutions, with better conclusion

#### Professional Experience

Working as End-to-End **Branch Operations Manager** for Bangalore in **PCCS Logistics Private Limited** [Since Aug 2022].

- Managing entire Shipment moving Ex Bangalore – including Operation/Transportation / Warehousing
- Handling 15+ direct and indirect people.
- Monitoring employee productivity and optimize procedures to reduce costs & Increased productivity by 15% by adding more jobs without manpower increase.
- Meeting company goals of safe, on time delivery of ~4000 windows Monthly.
- Delivering with private fleet of over 350 Trucks 50 trailers monthly.
- Responsible for Ex Bangalore logistics supporting using most cost-effective planning, execution, and cost reduction process.
- Improved customer lead time for all Transfer customers' orders, utilizing daily planned departures and utilizing company driver's vs third party & improved on time delivery up to ~95% on all assignments with no loss of materials or assets,

- Our Key customers are WiproGe, Philips, Samsung, Stryker, Genworks [These are leading Healthcare equipment players]. Since most of our clients are from Healthcare, able to manage the deliverables based on the urgency & importance.
- Identified and corrected efficiency bottlenecks, which saved 5% of Transportation & Distribution cost and resulted in faster, more accurate Delivery of shipments.
- End to end follow up with all our customer for smooth operations / continuous increase in businesses.

Working as End-to-End **Sr Operation Executive** for Bangalore in **V XPRESS (A Division Of V – Trans India Pvt. Ltd)** [Nov-2019 to July 2022].

- Handling Transporting & Delivery.
- Received Order through mails & generate the Pick slip then raise the Invoice.
- Handling all Dispatches.
- All Type Bill Checked.
- POD checking.
- Maintain inward & outward stock register.
- Checking daily status of invoices & client mails.
- To ensure that incoming goods are in proper condition & correct quantity, by checking against the stock Transfer memo & L.R . copies .
- Checking daily status of invoices & client mails.
- Handling all Dispatches.
- POS (Received Stocks & mail all ABI, Zonal Manager & dispatched the Party).
- Cash Management.
- Strict monitoring to minimize DEPS Damage, Extra ,Pilferages & Shortages )

**Educational Qualification:**

- B.A from — BALRAM MAHAVIDYALAYA, MANIHARI, GHAZIPUR University (Veer Bahadur Singh Purvanchal University 2019 1<sup>st</sup> Yr U.P)
- 12TH From — Reshma Inter College MANIHARI, GHAZIPUR University (U.P) Board Allahabad (71%).
- 10TH From — Reshma Inter College MANIHARI, GHAZIPUR University Allahabad (U.P) UP Board (45%)
- ITI (Fitter) N.C.V.T

**Skills**

- Customer satisfaction, Delivery, Logistics, managing people, improving process, Continues Improvement
- Microsoft Windows, Excel, Word, Internet, Power Point etc.
- Excellent Typing & Mailing communication skills
- Working knowledge in Erp & Propel
- Excel Working experience

**Personal Profile:**

Permanent Address	:	Singh Nathpur Sadiyabad Ghazipur Police Station Sadiyabad U.P
Pin Cod	:	275205
Father’s Name	:	Upendra Nath Dubey
Date of Birth	:	24-04-1997
Sex	:	Male
Nationality	:	Indian
Marital Status	:	Singal
Languages Known	:	English, Hindi, Bhojpuri & Kannada
Hobbies	:	Watching Movies, Cricket & Music

Declaration

I hereby declare that the details furnished above are true to the best of my knowledge

Place: Bangalore

Date:

**(Manish Dubey)**